



EASTERN BAND OF CHEROKEE INDIANS  
TRIBAL EMPLOYMENT RIGHTS OFFICE

**TERO TEEN WEEK (SUMMER 2023)**  
**CREATING A 21<sup>ST</sup> CENTURY TRIBAL WORKFORCE**

**JUNE 26 – 30, 2023**  
**CHEROKEE, NC**

**JULY 17 – 21, 2023**  
**SNOWBIRD, NC**

*TERO is offering these training opportunities for teens aged 15 to 17 years old.*  
*TERO reserves the right to change topics.*

❖ **Finding/Preparing for the Job & Learning  
Financial Literacy**

- ◆ Job Search & Preparation
- ◆ Filling out job applications
- ◆ Resume & Cover Letter Writing
- ◆ Job Interview Preparation
- ◆ Short- & Long-Term Financial Planning
- ◆ Filling out important paperwork (W2's, W9).
- ◆ Cherokee Language in the Workplace

❖ **How to be Successful at Work & Home**

- ◆ Skills and Attitudes Bosses Want
- ◆ Customer Service at its best
- ◆ Social Media (Personal & Professional)
- ◆ Communication Etiquette (Email, Text, Phone, social media; professional and personal)
- ◆ Basic Household Chores & Repairs
- ◆ Lawn Maintenance
- ◆ Gardening 101
- ◆ Vehicle Maintenance

❖ **Self-Care in the Workplace & Home**

- ◆ Social Emotional Skills in the Workplace
- ◆ Communication & Conflict Resolution
- ◆ Human Caregiving & Safety (CPR, Basic First Aid, Choking Prevention, Child & Elder Care)
- ◆ Cooking Safety & Fire Prevention
- ◆ Easy & Budget Friendly Meal Preparation
- ◆ Dining Etiquette
- ◆ Lifeguarding 101

❖ **Big World Survival Skills**

- ◆ Internet Safety
- ◆ Human Trafficking Prevention
- ◆ Self Defense 101
- ◆ Forestry Survival 101
- ◆ Driving Etiquette 101

❖ **Decompression**

- ◆ Rafting

**TAKEAWAY KITS & GRAND PRIZE FOR PERFECT ATTENDANCE**

*Parental waivers are required. Safety equipment will be provided as needed.*